

## Neighborhood Legal Clinic Pueblo County Pro Bono

### HOW TO PREPARE

- Decide on the desired outcome or goal.
- Write a list of specific questions for the attorney.
- Bring to the clinic appointment:
  - Agreements or contracts (signed or proposed)
  - Written rules or policies
  - Court orders
  - Court papers served on you or that you filed with the court
  - All letters or emails to and from person or business with whom you have the disagreement
  - Specific paperwork related to the case. For example, employee handbook, parenting plan, child support order, protection order, lease, rental agreement
- Organize any paperwork from most recent on the top to oldest at the bottom.
- Identify all deadlines.
- Tell the legal clinic volunteer about these deadlines.
- Be prepared to tell the history of the legal issue to the legal clinic volunteer.

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The purpose of the **Neighborhood Legal Clinic** program is to offer free, limited legal information and referrals to Pueblo County residents who might otherwise have no access to the legal system. It is a goal of the program to make the clinics accessible regardless of a person's disability or lack of fluency in spoken English.