

Legal Services Agreement with Colorado Legal Services, Inc. (CLS)

Colorado Legal Services, Inc. and _____ agree that:
(print client name)

CLS will be your legal representative for (*describe your legal problem*): _____

This Agreement is for *this* legal problem only. It does not cover any other legal problem or an appeal of this case, if you lose. If you need CLS's help with a different case or an appeal, you must fill out a new application.

Signing this Agreement means you agree to cooperate with CLS. You will:

- Keep your appointments,
- Keep your contact information (address, phone numbers) updated,
- Tell us the truth about your situation,
- Return phone calls,
- Answer any questions about your case,
- Tell CLS about any changes in your income,
- Not talk to the lawyer on the other side, unless CLS asks you to, and
- Do other things CLS may reasonably ask of you.

CLS can stop being your lawyer if we have a good reason, such as your income went up or you have not cooperated. But we must tell you what the reason is and give you a chance to tell your side. We can give you this chance only if you have kept your telephone and address updated with us. CLS may also transfer your case to another law firm or CLS casehandler.

You can tell CLS to stop being your lawyer at any time. But if your case is in court, the judge must agree first. If you are not happy with CLS, you can fill out a complaint.

Payment. CLS will not charge you for legal services. But you must pay all out of pocket costs including fees for serving papers, copying and depositions and court costs such as for filing papers at court.

If you cannot afford the court costs, CLS may ask the court for a Cost Waiver. That means you would not have to pay the court costs.

If you do not get a Cost Waiver, CLS will ask you for a deposit to cover your costs. If you deposit more money than needed, we will return the rest to you. If we cannot find you after trying, we may keep your money as a donation.

If you cannot get a Cost Waiver, but still cannot afford to pay, CLS may pay the court costs for now. But you will have to pay back CLS later even if you lose your case. If your money situation is very bad, CLS may make an exception.

Privacy. CLS will keep your information private unless you give us permission to share it, or if the law requires it. We recommend that you keep your conversations with CLS private because if you tell anyone about our conversations, they may no longer be confidential. CLS will keep your records for ten years, and then we will destroy them.

How your case will end. CLS cannot guarantee how your case will end or make promises to you about your case. But we can give you our opinion and advice. You may win, you may lose, or you may agree to settle with the other side. If you get an offer to settle with the other side, you do not have to settle if you do not want to.

Fill out and sign below if you agree:

I have read and understood this agreement. I have received a copy of this agreement and CLS's Complaint Process.

CLS Casehandler signs here Date

Client or authorized person signs here Date

**** If services are supplied through Southwest Bar Volunteer Legal Aid, read each Colorado Legal Services/CLS reference as both programs.****